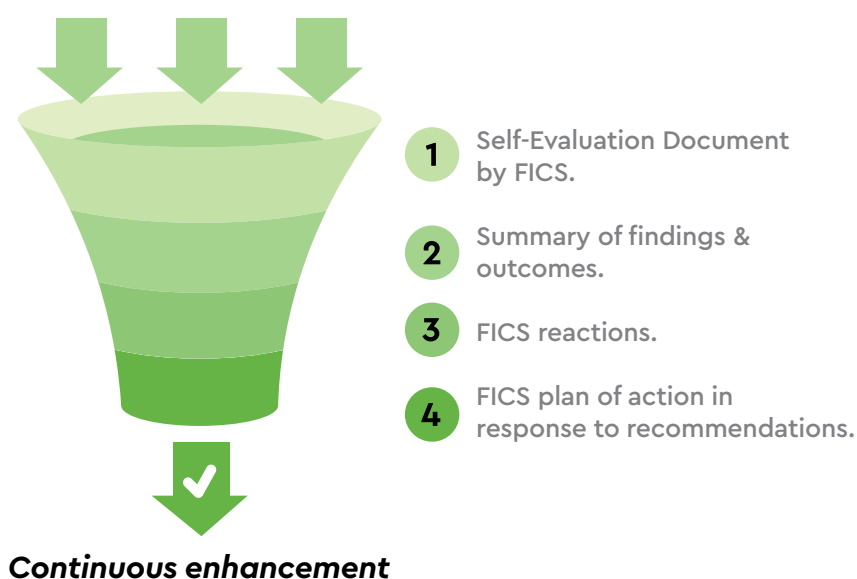


16. The PPR Report

Periodic Programme Review Report

Evidence data collection

Analysis & critical reflection



The final PPR report will be prepared by the IQR panel and will include the summary of findings and outcomes emerging from the Self-Evaluation Document (SED), the Quality Collaboration Visit and the Stakeholders' Meeting (SM). The PPR report is submitted to the PPR Committee Chair to be discussed internally at FICS Board level, provide reactions and clarifications in the report's final section and prepare a plan of action as to how it shall be addressing the recommendations in the PPR report. Should the FICS not agree with any of the tabled recommendations, a clear justification is required by its PPR Committee.

The PPR report, with the FICS reactions and the plan of action, is submitted to the IQR panel, which may revert to FICS for further discussions or clarifications if required. The finalised PPR report is submitted to the Pro-Rector for Quality Assurance and the Pro-Rector for Academic Affairs for their consideration, and then presented to the Senate.

FICS are responsible for the implementation of action plans arising from the PPR. However, in cases where urgent action is required, the Pro-Rector for Quality Assurance and/or the Pro-Rector for Academic Affairs, in consultation with the Rector, may reserve the right to execute and/or monitor such implementation.

The PPR report will include the following:

1. The summary of the findings emerging from the SED, the Quality Collaboration Visit and the Stakeholders' Meeting will be organised as follows:

Commendations: these are the areas identified as good practice or strengths of the programme. Good practice may be defined as effective practice beyond that defined by regulations or policy such as any innovations that enhance learning and teaching, the student experience in general or any practice which was developed to meet a particular need. Strengths of a programme may be identified as any particular positive features of that programme and that may be sustaining the UM's **Strategic Plan 2020–2025**.

Recommendations: clear recommendations for enhancement of the programme under review expressed in terms of actions to be taken by FICS against a realistic timeframe.

Conditions: where required, measures and conditions may be specified to fully support quality and standards. Such conditions must be addressed through immediate action and/or in a short timeframe, as they may seriously affect the quality of the programme as well as overall student experience and/or wellbeing.

2. Plan of action

The FICS will be asked to submit an action plan to outline intended actions and timescales to address the recommendations in the PPR report. The action plan should be discussed with the FICS Board, members of staff, the BoS and where possible, the students prior to submission. The action plan should include a statement on the steps taken to share with staff and where possible with students.

The IQR panel will review the plan to ensure that the recommendations have been adequately addressed, and that staff and students received feedback on the outcomes of the review and were consulted on the production of the plan.

The plan of action for the areas of enhancement identified through the PPR report must feature in the FICS Annual Programme Review and will be followed up by the Pro-Rector for Quality Assurance and the Pro-Rector for Academic Affairs as deemed appropriate.