



**From:** Dario Pirotta  
Director, MATSEC

**To:** College Principals  
Heads of School

**Subject:** Registration for Access Arrangements through the MATSEC Portal

**Date:** 11<sup>th</sup> January 2024

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Candidates with educational needs may apply for examination access arrangements from Year 9, irrespective of whether they will be sitting for SEC vocational subjects. In order to do this, candidates must first be registered with MATSEC.

To this end, MATSEC will be organising an online session to assist SMT members who apply for access arrangements on how to go about doing this online application on the portal. The meeting will be held on the **Thursday 25th January at 10am**. Registration for the meeting via Zoom should be made in the following link: <https://universityofmalta.zoom.us/meeting/register/tJMtd-utqjguGddssB1EoW2F92TP2BlceclE#/registration>

Please note that as from next year, applications filled in by the schools/colleges will only be accepted when done through the MATSEC online portal.

Schools who wish to register their candidates currently in Year 9 during or after the meeting, can prepare the excel sheet attached with the essential details of candidates (ID card, Name, Surname, Date of Birth, email address)