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Director, MATSEC

To: College Principals
Heads of School

Subject: Vocational Subjects: Application Criteria for Running Cohorts

Date: 20th November 2023

In view of the new SEC Vocational Subjects assessment model – which has been agreed upon by all stakeholders – and which will be implemented from the next scholastic year (2027 cohort), kindly take note of the following guidelines in relation to application criteria for the running cohorts (SEC 2024 – 2025 – 2026) and (SEAC 2024 – 2025):

1. **No video recording** of application criteria is required by MATSEC any longer;
2. **No external verification of application criteria** will be carried out by MATSEC, neither prior to issuing assignment briefs nor after assessment decisions are taken;
3. Application criteria should **still be included and assessed within the coursework assignments**, as per usual practice, respecting the assignments mark range stipulated in the syllabus;
4. In SEAC Unit 2, the application criteria highlighted for the Controlled assignment will still be issued by MATSEC as per usual practice, but its assessment will not be externally verified;
5. **Marks** related to application criteria should still be **included in the respective tracking sheet** by the date of each External Verification visit, but will not be checked by the External Verifier.

The clauses pertaining to unit achievement and subject certification, as stipulated in the 2019 SEC/SEAC Policy Documents, will still remain in force for the existing cohorts.