



L-Università ta' Malta
Mediterranean Institute

JOURNAL OF MEDITERRANEAN STUDIES

HISTORY, CULTURE AND SOCIETY IN THE MEDITERRANEAN WORLD

Published Twice Yearly

ISSN: 1016-3476

NOTES FOR CONTRIBUTORS

The JOURNAL OF MEDITERRANEAN STUDIES welcomes the submission of papers of up to 8,000 words on any branch of Mediterranean Studies that deal with the history, cultures and societies that border the Mediterranean Sea. This includes social anthropology, archaeology, history, literature, popular art, etc. Submissions are considered for publication on the understanding that the author offers JMS an exclusive option to publish and that the paper is not currently under consideration for publication elsewhere. It is the responsibility of the author to obtain permission for using any previously published material. Requests for permission to reproduce articles or parts of articles from JMS should be directed to the General Editor of the Journal. Permission is not normally granted until one year has elapsed since the date of publication in JMS, although permission to translate into other languages is normally granted immediately.

To facilitate the efficient consideration and handling of papers the following considerations should be observed:

Each article should contain an abstract of 100-150 words.

Each article should contain up to 7 keywords.

Manuscripts should be typed double-lined. Notes and references should also be double spaced on separate pages at the end of the article. Acknowledgements, credits, etc. should form an unnumbered note at the end of the text. Separate sections in articles should have a text sub-title or sub-heading *not* a number.

Spelling should be in British English as per Oxford English Dictionary spelling.

When referring to titles of works in the main body of the text kindly italicise titles. To avoid confusion paragraphs must be indented rather than separated by a blank line. Single quotation marks should be used for quotations. 'Foreign' words, i.e. words in a language other than English should be italicised (except proper names). Quotations in language of the article are accepted as long as they are germane to the argument. Quotations longer than fifty words should be indented with no quotation marks and single line spacing.

38.5% NOT 38.5 per cent

1980s NOT eighties

356 people BUT thirty people

46,725,164 BUT forty-seven million
\$30,500
nineteenth-century NOT 19thc

In the case of a script other than Latin script (e.g. Greek, Arabic), an accompanying translation must be submitted, side by side. Non Latin texts must be typed and clearly legible to avoid confusion at the printers. Tables, figures and other illustrations including photographs should be on separate sheets, numbered and titled.

When using images ensure that the images provided are in high resolution and that you have obtained permission to use the images. Following each image include the following information in the caption:

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Name of Library/Archive/Repository).

Beaton, C., 1944. *China 1944: A mother resting her head on her sick child's pillow in the Canadian Mission Hospital in Chengtu*. [photograph] (London, Imperial War Museum Collection).

Use single quotation marks when quoting a text e.g.: 'Dridi creates a musical dichotomy between the parents' devotion to their Arab musical heritage and the hiphop generation' (Park 2016: 181).

Bibliographic references should be cited in the text by the author's last name, date of publication and page, e.g. (Campbell 1964: 106), or if the author's name is mentioned in the text by the date and page reference only e.g. (1964: 106). Separate citations with a semi-colon however citations from the same author are separated by a comma as in (Campbell 1964; Herzfeld 1984, 1992).

Where there are two authors list both authors separated by an ampersand as in: (Bouchard & Ferme 2012).

Up to three authors may be listed. If more are provided, then list the first three authors and represent the rest by *et al.* as in (Holden, Michaels & White 2008) but (Holden et al. 2012) when publication has more than three authors.

Do not use *ibid.*, *op. cit.*, *infra.*, *supra*. Instead show the subsequent citation of the same source in the same way as the first.

Entries in the references (i.e. bibliography) should be in alphabetical order of authors and should include the following: name and initials of author(s), date, title and (for books) place of publication, name of publisher. For articles the following should be included in the following order: name of journal in full, volume number (Arabic numbers to be used throughout) and pagination. Do not include full references in endnotes.

Last names containing *de*, *van*, *von*, *De*, *de la*, etc. should be listed under D or V accordingly.

Examples are:

Books

Campbell, J.K. 1964. *Honour, family and patronage, a study of the institutions and moral values in a Greek mountain community*. Oxford: Clarendon Press.

Translated volumes

Köprülü, M.F. 1993. *Islam in Anatolia after the Turkish invasion: (prolegomena)*, trans. from Turkish by G. Leiser. Utah: University of Utah Press.

Canetti, E., 2001. *The voices of Marrakesh: a record of a visit*, trans. from German by J.A. Underwood. San Francisco: Arion.

Journal articles

Herzfeld, M. 1984. The Horns of the Mediterraneanist dilemma. *American Ethnologist* **11(3)**:439-454.

Chapters in edited books

Caro Baroja, J. 1963. The city and the country. Reflections on some ancient common places. In *Mediterranean Countrymen* (ed.) J. Pitt-Rivers, Paris: Mouton 27-40.

Online newspaper/magazine articles

The Economist. 2011. Dinaw Mengestu, novelist, 26 April. Accessed 18 July 2015.
https://www.economist.com/blogs/prospero/2011/04/qa_2

Squires, N. 2015. Italians revolt against migrant "invasion" *The Telegraph*, 16 April. Accessed 22 July 2015.
<http://www.telegraph.co.uk/news/worldnews/europe/italy/11542063/Italians-revoltagainst-migrant-invasion.html>

Unpublished dissertations

Richmond, J. 2005. *Customer expectations in the world of electronic banking: a case study of the Bank of Britain*. Ph. D. Anglia Ruskin University.

Note that Films, Discographies and Archival sources should be listed in separate sections at the beginning of the Reference list as per following guidelines:

Films

Gravity (2013) Dir. by Alfonso Cuarón [Film]. Burbank: Warner Bros. Pictures.

Discography

Oasis, 1994. *Definitely maybe*. [CD] Manchester: Creation Records.

Archival Sources

The full title of the archives consulted should be listed with their abbreviations following the section heading.

TNA: The National Archives, London.

TNA. WO356/102. Gollcher to Maitland, 'Correspondence relating to Cotton Market' 21/8/1900: 434.

Where:

Archive/collection: TNA [The National Archives, London]

Series: War Office [WO356/102]

File: 'Correspondence relating to Cotton Market 1900-1905'

Cited document: 'Gollcher to Maitland, 21 Aug. 1900', p.434

In text: (TNA. WO356/102. Gollcher/Maitland. 21/8/1900)

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Please make sure that features identifying the author are removed from the actual manuscript:

Do not include author name in the file name.

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